

**AAS - ACCOUNTING OPTION (62-67 CREDITS)**

Name: \_\_\_\_\_ SS#: \_\_\_\_\_  
                     Last                      First                      Middle/Maiden

Address: \_\_\_\_\_  
                     P.O. Box/Street                      City                      State                      Zip

Home Phone: \_\_\_\_\_ Cell/Alternate Phone: \_\_\_\_\_ Advisor: \_\_\_\_\_

| <b>FIRST SEMESTER</b>     |  | <b>Hours</b> | <b>Grade</b> | <b>Date Completed</b> |
|---------------------------|--|--------------|--------------|-----------------------|
| ENG 101                   | Writing I  | 3            |              |                       |
| CIS 100                   | Introduction to Computers <b>OR</b>                  | 3            |              |                       |
| CS 101                    | Introduction to Computing I <b>OR</b>                | (3)          |              |                       |
| OST 105                   | Introduction to Information Systems                  | (3)          |              |                       |
| BA 160                    | Introduction to Business <b>OR</b>                   | 3            |              |                       |
| B&E 100                   | Introduction to Business and Economics               | (1)          |              |                       |
| COM 181                   | Basic Public Speaking <b>OR</b>                      | 3            |              |                       |
| COM 252                   | Introduction to Interpersonal Communication          | (3)          |              |                       |
| MT 105                    | Business Mathematics <b>OR</b>                       | 3            |              |                       |
| MT 110                    | Applied Mathematics <b>OR</b>                        | (3)          |              |                       |
| _____                     | Higher Math  | (3)          |              |                       |
| <b>TOTAL CREDIT HOURS</b> |  | <b>15</b>    |              |                       |
| <b>SECOND SEMESTER</b>    |  | <b>Hours</b> | <b>Grade</b> | <b>Date Completed</b> |
| ACC 201                   | Financial Accounting <b>OR</b>                       | 3            |              |                       |
| ACT 101                   | Fundamentals of Accounting I <b>AND</b>              | (3)          |              |                       |
| ACT 102                   | Fundamentals of Accounting II                        | (3)          |              |                       |
| CIS 130                   | Microcomputer Applications and Development <b>OR</b> | 3            |              |                       |
| OST 240                   | Software Integration                                 | (3)          |              |                       |
| BA 283                    | Principles of Management                             | 3            |              |                       |
| ENG 102                   | Writing II <b>OR</b>                                 | 3            |              |                       |
| CMS 152                   | Writing for Business & Industry <b>OR</b>            | (3)          |              |                       |
| OST 235                   | Business Communications Technology                   | (3)          |              |                       |
| ECO 101                   | Contemporary Economic Issues <b>OR</b>               | 3            |              |                       |
| ECO 201                   | Principles of Microeconomics <b>OR</b>               | (3)          |              |                       |
| ECO 202                   | Principles of Macroeconomics                         | (3)          |              |                       |
| <b>TOTAL CREDIT HOURS</b> |  | <b>15</b>    |              |                       |
| <b>THIRD SEMESTER</b>     |  | <b>Hours</b> | <b>Grade</b> | <b>Date Completed</b> |
| ACC 202                   | Managerial Accounting                                | 3            |              |                       |
| BA 267                    | Introduction to Business Law                         | 3            |              |                       |
| BA 282                    | Principles of Marketing                              | 3            |              |                       |
| ACT 279                   | Computerized Accounting Systems                      | 3            |              |                       |
| _____                     | Approved Tech Course                                 | 3            |              |                       |
| _____                     | Natural or Applied Science Course                    | 3            |              |                       |
| <b>TOTAL CREDIT HOURS</b> |  | <b>18</b>    |              |                       |
| <b>FOURTH SEMESTER</b>    |  | <b>Hours</b> | <b>Grade</b> | <b>Date Completed</b> |
| BA 250                    | Business Employability Seminar                       | 1            |              |                       |
| ACT 281                   | Individual Taxation                                  | 3            |              |                       |
| ACT 286                   | Financial Accounting Topics                          | 3            |              |                       |
| QMS 101                   | Introduction to Quality Systems                      | 3            |              |                       |
| _____                     | Approved Tech Course                                 | 3            |              |                       |
| _____                     | Heritage/Humanities                                  | 3            |              |                       |
| <b>TOTAL CREDIT HOURS</b> |  | <b>16</b>    |              |                       |

**Choose 6 Hours from the following Approved Technical Courses: \***

|         |                                    |     |         |   |       |
|---------|------------------------------------|-----|---------|---|-------|
| ACT 196 | Payroll Accounting                 | 3   | BA 120  | Personal Finance                            | 3     |
| ACT 277 | Managerial Accounting Topics       | 3   | CIS 230 | Advanced Microcomputer Applic.              | 3     |
| BA 212  | Introduction to Financial Mgmt.    | 3   | COE 199 | Cooperative Education (Bus. Adm.) <b>OR</b> | 1-3   |
| ACT 290 | Selected Topics in Accounting      | 1-3 | BA 280  | Business Internship                         | (1-3) |
| ACT 295 | Corporate and Partnership Taxation | 3   |         |   |       |

\*Students may select other technical courses approved by the Business Studies Program Coordinator.

**Enrollment Date** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_